

**Report of Principal Corporate Governance Officer**

**Report to Head of Governance and Scrutiny Support**

**Date: 11<sup>th</sup> July 2017**

**Subject: Amendment to Constitution**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. Part 3, Section 4:Joint Arrangements sets out details of the various joint committees of which Leeds City Council is a Member. This report sets out amendments which are necessary to ensure that the links within the document are up to date and fit for purpose.

**Recommendations**

The Head of Governance and Scrutiny Support is requested to approve the amendment to Part 3, Section 4:Joint Arrangements shown at Appendix A attached.

## **1. Purpose of this report**

- 1.1 This report sets out amendments which are necessary to ensure that the links embedded within Part 3, Section 4: Joint Arrangements are up to date and fit for purpose

## **2. Background information**

- 2.1 Article 15.2.3 of the Constitution provides that

*The Monitoring Officer is authorised to make any changes to any Part of the Constitution which are required:*

- *as a result of legislative change or decisions of the Council<sup>1</sup> or Executive<sup>2</sup> to enable him/her to maintain it up to date;*
- *or for the purposes of clarification only.*

- 2.2 This function is delegated to the Head of Governance and Scrutiny Support under the City Solicitor's sub-delegation scheme.

## **3. Main issues**

- 3.1 Part 3, Section 4: Joint Arrangements sets out details of the various joint committees of which Leeds City Council is a Member. The document includes embedded links to relevant websites where membership details and governance documents for each Joint Committee can be found.

- 3.2 Overtime the embedded links have become out of date and the document attached at Appendix A shows the necessary changes to correct this.

## **4. Corporate considerations**

### **4.1 Consultation and engagement**

- 4.1.1 There are no relevant considerations.

### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 There are no implications for this report.

### **4.3 Council policies and best council plan**

- 4.3.1 The updated document reflects the Council's value of being open, honest and trusted as it aids transparency around joint committee arrangements.

### **4.4 Resources and value for money**

- 4.4.1 There are no implications for this report.

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<sup>1</sup> Including Council Committees and Officers acting under delegated authority.

<sup>2</sup> Including Committees of the Executive and Officers acting under delegated authority.

#### **4.5 Legal implications, access to information, and call-in**

4.5.1 This report is a Significant Operational Decision and will therefore be published on the Council's website. The decision is not available for Call In.

#### **4.6 Risk management**

4.6.1 There are no implications for this report.

#### **5. Conclusions**

5.1 The proposed amendment will ensure that the Joint Arrangements as set out in the Constitution are up to date and fit for purpose.

#### **6. Recommendations**

6.1 The Head of Governance and Scrutiny Support is requested to approve the amendment to Part 3, Section 4: Joint Arrangements shown at Appendix A attached.

#### **7. Background documents<sup>3</sup>**

7.1 None

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<sup>3</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.